**S850/3**

**Subsidiary Information**

**& Communication**

**Technology**

**Paper 3**

**(PRACTICAL)**

**2 HOURS**

**UNNASE MOCK EXAMINATIONS**

***Uganda Advanced Certificate of Education***

**SUBSIDIARY ICT**

**PRACTICAL**

**PAPER 3**

**2 HOURS**

**INSTRUCTIONS TO CANDIDATES:**

* *This paper is made up of five equally weighted questions.*
* *Answer any* ***three*** *questions. Any additional questions will not be marked.*
* *A candidate will use* ***support files*** *in a folder named* ***“UNNASE 2019 Support Files 850-3*”** *where applicable.*
* *All your work should be saved on the CD provided.*
* *Each candidate must produce a hard copy of each of the work on the CD.*
* *Candidates should continuously save their work.*

Create a database called **MENTORSHIP** and save the following tables *(4 Marks)*

**TABLE1: MENTOR**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MENTORID** | **LAST NAME** | **FNAME** | **RESPONSIBILITY** | **SUBJECT** |
| MD003 | NERIMA | SAUYA | CLASS TEACHER | GEOGRAPHY |
| MD004 | AYESIGA | PARKSY | DEPUTY | PHYSICS |
| MD005 | MUGUME | JUDA | HM | BIOLOGY |
| MD006 | OPIO | ELVIS | DEPUTY | CHEMISTRY |
| MD008 | ABIGABA | GRACE | TEACHER | BIOLOGY |

**TABLE2: MENTEE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MENTEEID** | **MENTORID** | **LNAME** | **DATE OF BIRTH** | **DISTRICT** |
| SP987 | MD005 | HAGUMA | 23/12/2001 | KIBAALE |
| SP097 | MD004 | OGALA | 04/03/1999 | LIRA |
| SP765 | MD006 | PAKACHA | 14/07/1994 | ZOMBO |
| SP432 | MD003 | KAKYO | 12/09/2002 | KIBAALE |
| SP908 | MD008 | KEITA | 20/05/2000 | LIRA |

Set appropriate primary keys for each table *(2 Marks)*

Create a one to one relationship for the two tables *(2 Marks)*

Create a query to filter biology mentors whose FName possesses five characters. Save it as “***biology mentors***” *(2 Marks)*

Create a query containing ***mentee’s LName, Date of Birth, Mentor’s FName and Subject*** to filter out Mentees who were born before the year 2000. Save it as **“Before 2000”** *(2 Marks)*

Create a query to extract out Mentees who do not come from Lira. Save it as **“None Lira”** *(2 Marks)*

Create a form for each of the two tables with different background colours that can be used for data entry *(4 Marks)*

Create a report from the “Before 2000-Query” and save it as ***“Before 2000-Report”*** *(2 Marks)*

Load the file DYS765.doc and perform the following instructions

a) Change the line spacing to 1.5 *(1 Mark)*

b) Insert a right aligned heading as “THE FATE OF LIFE” and change its font style to “Nueva Std” *(2 Marks)*

c) Insert capitalized roman numeral page numbers in the form of vertical right page margins  *(2 Marks)*

d) Dropcap the first letter of paragraph 3 to four lines with a colour “Orange, Accent 6, Darker 25%” *(2 Marks)*

e) Insert a Tiles header in your document as your name and personal number

*(1 Marks)*

f) Copy the information to page three, justify it and perform the following

*(2 Marks)*

i) Remove the colour and the underlining on paragraph two *(2 Marks)*

ii) Insert a comment on the word “Cheery” as “optimistic to change” *(1 Mark)*

iii) Change the second paragraph to two columns with a line in between *(2 Marks)*

iv) Insert a page border on only page three of the document  *(1 Mark)*

v) Change the style of the information on this page to a “fancy style” *(2 Marks)*

vi) Insert a shaded oval callout shape between the first and second paragraph

*(1 Mark)*

g) Rename the file as “LIFE LESSONS-Your name”  *(1 Mark)*

**\*\*\*\* END \*\*\*\***